CARNARVON
CHRISTIAN SCHOOL
"Walk as Children of Light"

Student Code of Conduct

Name:_____

Class:_____

Year:_____

Teacher:_____

Principal's Message

CARNARVON CHRISTIAN SCHOOL

Dear Students

The best way to ensure that Carnarvon Christian School (CCS) continues to be a happy and successful school is to make sure that all our students feel safe and happy. Every now and again it is a good idea to take the time to think about the really important things in life and realise the crucial role that each of us has in determining the culture at CCS.

As a student at CCS, you are encouraged to "'Love the Lord your God with all your heart and with all your soul and with all your strength and with all your mind'; and, 'Love your neighbour as yourself.'" (Luke 10:27).

Also as a student at CCS you have certain rights that need to be upheld – rights that ensure you are seen just as God sees you i.e. an individual who He 'wonderfully made' (Psalm 139: 14- 16) and that your side of the story is always heard.

As a very important member of the school community you also have certain responsibilities such as 'encourage(ing) one another and build(ing) each other up' 1 Thess 5:10-12. These responsibilities really help make CCS a fantastic school.

Like all organisations CCS also needs to have rules – rules that are fair, understood and followed. As a student at CCS it is your responsibility to follow these rules – not because you will get into trouble if you don't but because you understand the importance of these rules in keeping everyone safe and happy.

I enjoy coming to CCS each day. I need your help to make sure our school is a happy and safe place for everyone.

Please read this bookletvery carefully with your parents.Think about the three areas – Taking care of yourself, others and your school and help me make each year at school very, very happy and successful for all our students.

When you have read and discussed this booklet please sign and return it to school within the next few days.

Blessings,

Stella Jinman

Principal

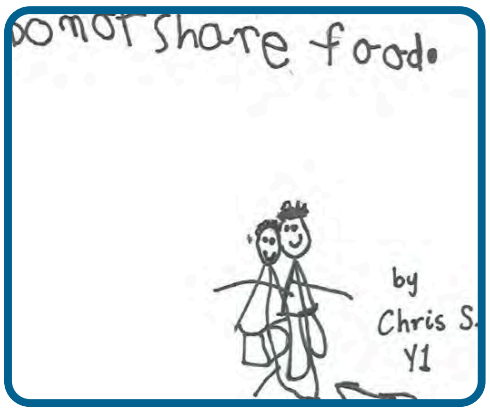
God takes care of you so:
1) Take care of yourself

"And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through him"

Colossians 3:17

Because we want to work diligently and faithfully to use the talents and gifts God has given us in each lesson or school activity, we will:

- Give attention to our teachers, focus on the work being done, and participate in lessons in a positive way
- Raise our hand to participate and respectfully wait our turn to contribute
- Positively accept our learning ability and the learning ability of others
- Complete all learning activities, assignments, projects, homework and tasks on time and to the best of our ability
- Respect the right of others to learn without interruption
- Act immediately on teachers' instructions
- Place our bags neatly outside our classroom and either: attend worship sessions on Monday, Wednesday & Friday, attend Jump Jam sessions on Thursday or sit and chat with our friends on Tuesday at arrival time.
- Obey CCS School Rules (See page 14)
- Come to school in your school uniform (See page 18)
- Practice personal cleanliness



God takes care of you so:
2) Take care of others

"Do to others as you would have them do to you"

Luke 6:31

Because we aim to consider others before ourselves and relate to each other in a way that honours God, we will:

- Encourage one another and build each other up
- Respect teachers, other students and visitors alike, ensuring their safety and wellbeing
- Cultivate the fruit of the Spirit (love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control) in our dealings with others
- Be courteous to each other and speak respectfully, emphasizing "please", "thank you", "excuse me", "you're welcome" and "I beg your pardon"
- Only touch other people if it is wanted and wise to do so
- Look for ways to serve others as well as our community

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God takes care of you so:
3) Take care of your school

"The Lord God took the man and put him in the garden of Eden to work it and take care of it"

Genesis 2:15

Because we understand that the earth is the Lord's and everything in it (Psalm 24), we are charged to care for the things He has given us, including our school. Therefore we will:

- Look after the grass, plants and trees by treating them with respect and walking on paths
- Ensure the area we use is kept tidy and well maintained and use the bins to put all our litter in
- Use equipment, textbooks and any other resources appropriately keeping them in good working order
- Report any damage to property immediately to a teacher

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CCS School Rules

Our School Rules are based on "CCS' School Way" – 'God cares for you so take care of yourself, take care of others, take care of your school.' The CCS' School Way reflects CCS' school motto 'Walk as Children of Light' and encompasses the aforementioned principles.

General School Rules

1. The attitude of students to visitors, teachers and other students must be one of courtesy and consideration at all times. (Bullying and physical abuse, in any form, will not be tolerated.)
2. The following areas are out of bounds to students, unless given permission by a teacher:
    a. All areas behind all classrooms, including the natural bush.
    b. All bush areas surrounding the oval.
    c. Classrooms out of class time.
    d. The area beyond the wooden path entrance to the school and beyond the oval, this includes the front of the school, car park and flagpole.
    e. The Kindy& Pre-Primary Playground (except for Kindy and Pre-Primary students) or if permission is given by the duty teacher.
    f. The veggie patches, chook pen area – unless permitted to be there by teacher.
3. Verandas and cement paths are to be used sensibly at all times.
    a. Playing or running on verandas or cement paths is not permitted.
    b. Students moving around the school should use the paths and verandas wherever possible.
    c. The veranda railings should not be sat on nor passed over or through.
4. Sensible and responsible behaviour is to be observed by all students when playing in the playgrounds, ovals and when using any equipment e.g., sporting equipment and playground equipment. (Note: no pinning of arms during play).
5. School equipment will be provided for morning recess and lunchtime use only.
6. Students shall endeavour at all times to keep classrooms, school buildings and school grounds neat and tidy and will cooperate in this when asked to do so by teachers or parents.

General School Rules

CARNARVON CHRISTIAN SCHOOL

7.Students should not be at school outside the times when teachers are on duty – i.e. before 7.55 am and after 2.45pm.

8. Bicycles must be lest in the bike rack area provided.

9. Students leaving the school grounds on foot or by bicycle must only use the bike gate and be escorted across Babbage Island Road with a staff member.

10. No bikes/skatebaords etc., are to be ridden anywhere on school grounds.

11. Students waiting for parents or buses after school must remain in the designated areas until transport arrives.

a. Y2 to Y6 children being collected by cars must wait at the Kiss and Drop, which is located outside the back school gate.
b. Kindy, Pre-primary and Y1 children are to be dropped off and collected from their classes by an adult known to the teacher or EA.

12. Students must eat recess and lunch in the areas designated, under teacher supervision.

13. PP – Y6 students must wear full school uniform with shoes at all times. This includes hats whenever outdoors, correct jewellery and conservative hairstyles.

14. Equipment is not to be brought from home, including mobile phones, mp3 players, iPods, etc. (unless iPads are for school use). Any electrical equipment brought to school needs to be left at the office in the morning and collected after school. The school takes no responsibility for any lost equipment of any kind, if brought to school.

15. Smoking, alcohol and illicit drugs are not permitted on school grounds.

16. Chewing gum, and trading cards of any kind are banned from our school.

ICT Student Code of Conduct

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Rationale

The Webster dictionary defines the internet as an electronic communications network that connects computer networks and organizational computer facilities around the world. We use computers at Carnarvon Christian School (CCS) to access the vast amount of information and learning resources available and to enhance and improve our teaching outcomes. This policy sets out to outline the practices and obligations all CCS users should heed and follow.

Guidelines - Located at CCS office

Internet & iPad agreements - Located at CCS office - Student and Parent Signatures needed

The use of the internet & IPad is a privilege at Carnarvon Christian School and is to be used for education purposes only.

When I use the internet & iPad, I have responsibilities and rules which I must follow.

CCS Dress Code
(except Kindy children)

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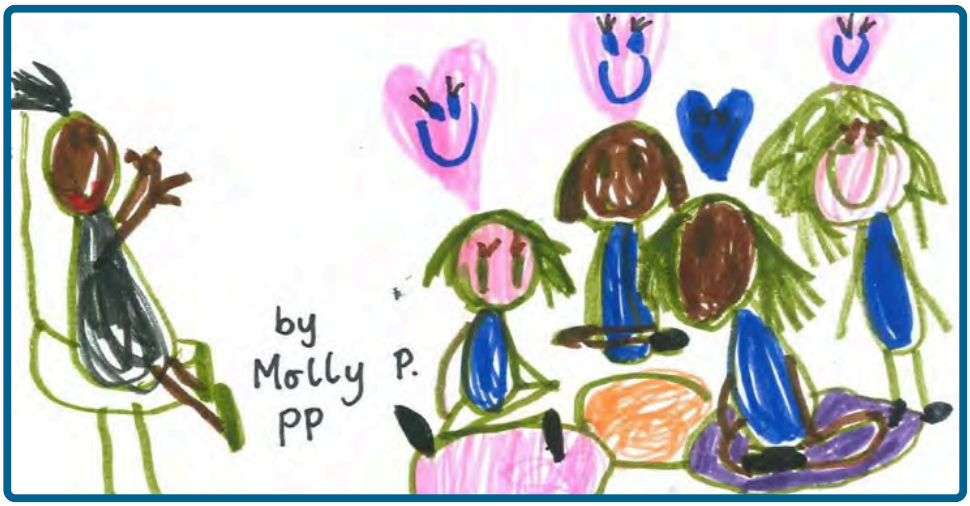
1. Every part of the uniform is compulsory for Pre-primary to Year 6 students.
2. No jewellery is to be worn, only one pair of ear studs or small sleepers is allowed.
3. Long hair (boys and girls) is to be tied back with blue/black/white ribbons and hair elastics.
4. Children are not allowed to have removable tattoos or graffiti of any kind displayed on their body or uniform.
5. No nail polish or make-up to be worn to school.

Pay Attention in



Positive Attitudes, Behaviours and Efforts Will Be Supported At CCS Through:

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- Preventative strategies that aim to reinforce positive behaviours by setting clear expectations and teaching consequences.
- Praise, reinforcement and acknowledgement of appropriate behaviour in classor during assembly
- Being awardedwith the Principal's award (sticker) or Student of the Month award (cert & badge)
- Being awardedspecial responsibilities or activities including becoming a classroom monitor
- Great work being displayed in the classroomand school office

If An Issue Occurs, Restorative Practice Strategies Will Be Utilised:

What is Restorative Practice?

Restorative practice is a pro-social approach to solving conflict. Conflict is an inevitable part of life. How we work to resolve conflict impacts on a school's climate and culture and ultimately on students' social and academic outcomes. Schools need to be safe places where young people can learn and thrive in a supportive, enriching environment.

A restorative approach focuses on building and maintaining positive relationships across the whole school community. It aims to create an ethos of respect, inclusion, cooperation, accountability and responsibility.

Restorative Practice is a teaching and learning approach that promotes self-regulation and encourages behaviour that is supportive and respectful. It puts the onus on individuals to be truly accountable for their behaviour and to repair any harm caused to others as a result of their actions. When schools are restorative, they:

- value quality relationships
- model empathy and respectful relationships
- value student voice and utilise collaborative problem solving
- view inappropriate behaviours as opportunities for learning
- apply procedural fairness
- recognise the importance of repairing damaged relationships
- separate the ‘deed’ from the ‘doer’
- use active listening and positive language and tone
- avoid scolding, judging, lecturing or blaming
- foster self-awareness in the student
- implement consequences that are proportional and fair
- remain future focused.

A continuum of strategies

A restorative approach offers a continuum of strategies from informal conversations through to formal community conferencing and may include:

Restorative practice conversation

Restorative practice conversations provide a safe space for students to fix their mistakes and return to the group strengthened. Students learn how to get what they need using effective approaches to build and maintain positive relationships. When using restorative practice conversations teachers scaffold students to a resolution that is accepted by all, is aligned to the Carnarvon Christian School’s core values and ensure that the type of restitution agreed upon is logically related to the mistakes made.

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Affective Questioning

Restorative conversations focus on the behaviour of concern or incident, promote a positive approach to resolving conflict and stabilize the identity of all students involved in the matter of concern. Effective questions elicit empathy, remorse and learning. It is important to:

- Ask questions that encourage self-reflection and problem-solving.
- Be empathetic and put things into perspective by asking distressed students “is this the worst thing in the world?”
- Listen to understand. Allow students involved in the conflict to tell their side of the story. Validate their feelings with statements like, “I can see you are feeling frustrated” or “I can see this has really upset you”.
- Avoid interrogation and personal judgments. This can cause defensive responses.
- Recognise that in some situations there are no ‘quick fixes’ and it may require further intervention or support to see positive behaviour change.

Restorative Questions

1.What did you think when you realised what had happened?
2.What impact has this incident had on you and others?
3.What has been the hardest thing for you?
4.What do you think needs to happen to make things right?

Explicitly teach students how to offer an apology

- I apologise for _____
- I can see that I upset you by _____ and I am sorry.
- I realise that what I did made you feel ____ and I am sorry for making you feel ____.
- I am truly sorry that I did this. I want to make things better. Tell me how I can do that.
- In the future I will _____

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Explicitly teach students what not to do when offering an apology

- Make an excuse, for example ‘I was just having a bad day’.
- Exaggerate or blame someone else.
- Take responsibility for something that you truly did not do.
- Expect immediate forgiveness. Sometimes feelings can take time to recover.
- Look at the ground or face away from the person. While you do not necessarily have to look the other person in the eyes, pay attention to body language. If your body language is closed and angry the apology will not likely be seen as genuine.

Explicitly teach students to accept an apology

- Because I know you will not do this again, I accept your apology.
- I’ll accept your apology because _____
- Because you know that _____ made me feel _____, I accept your apology.
- Because you know that __ hurt me by __, I accept your apology.

Key elements

There are some key elements which underpin any restorative encounter:

- honesty and sincerity
- positive regard for individuals
- empathy
- individual responsibility
- shared accountability
- an optimistic view of personal growth and change.

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Carnarvon Christian School works with restorative practices to make relationships stronger and learning more effective. Implementing restorative strategies provides important ‘teachable moments’ and opportunities to understand the impact of behaviour of self and others

Should the issue not be solved:

- The teacher will document the issue/incident and notify the Principal.
- The Principal and lead staff will then conduct an investigation to find a positive resolution to all involved

Attendance

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"It's not cool to be away from school"

is one of the Department of Education and Early Childhood Development's initiatives. The focus is on students being at school and on time.

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Our Vision Statement: Carnarvon Christian School is a vibrant caring school and learning community, with a focus on quality,Christ-Centered education.

We achieve this through a focus via “CCS’ School Way”.

God takes care of you so:

1) Take care of yourself

2) Take care of others

3) Take care of your school

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Name: _____

Year/Class: _____

Teacher: _____

By signing this agreement I am saying that I understand the above.

Student Name: _____

Signed: _____

Date: _____

Parent Name: _____

Signed: _____

Date: _____